Application to Volunteer

Section A – Availability (Preferred Day/s and Time/s)
▫ Monday ▫ Tuesday ▫ Wednesday ▫ Thursday ▫ Friday ▫ Weekends ▫ Overnight ▫ AM ▫ PM

Section B – Personal Information

Surname:_____

Given Name: _____

Preferred Name: _____

Preferred form of address: Mr/Mrs/Ms/Miss/Dr/Prof

Date of Birth: _____/_____/_____ Sex: ❑ Female ❑ Male

Home Address:
_____

Suburb: _____

Postcode: _____

Email Address:
_____

Home Phone Number: _____

Mobile Phone: _____

Working with Children Check Number:
_____

Are you an Australian Citizen or Permanent Resident: ❑ Yes ❑ No

Have you volunteered previously by Royal Far West? ❑ Yes ❑ No
If yes, please provide the following information:

Position held:
_____

Dates:
_____

Section C – Skills List
Please tick the skills you have that you would be happy to utilise in a volunteer capacity.

Microsoft Word Basic ▫	Office Management ▫	Physiotherapy ▫	Child Minding ▫
Microsoft Word Intermediate ▫	Event Management ▫	Psychology ▫	Sports Coaching/ Leading ▫
Microsoft Word Advanced ▫	Fundraising ▫	Social Work ▫	Tutoring ▫

Microsoft Excel Basic ▫	Marketing ▫	Dietician/Nutrition ▫	Gardening ▫
Microsoft Excel Intermediate ▫	Legal ▫	Customer Service ▫	General Maintenance ▫
Microsoft Excel Advanced ▫	Information Technology ▫	Public Speaking ▫	Archiving/ Historical Research ▫
Typing ▫	Accounts/Finance ▫	Tour Guiding ▫	**Other:**
Data Entry ▫	Speech Pathology ▫	Hospitality ▫	
Office/General Administration ▫	Occupational Therapy ▫	Retail ▫	

Section D – Medical

Are you aware of any circumstances regarding your health that may affect your ability to perform the duties associated with this position for which you are now applying?

❑ Yes ❑ No

If yes, please provide details:

_____

_____

If you have a disability, what, if any, adjustments to the workplace may be required to assist you? Please provide details: _____

_____

_____

Section E – Emergency Contact Details

Name: _____

Relationship: _____

Phone: _____

Mobile: _____

Section F – Declaration

I certify that the above information is true and accurate and understand that if I have provide false or misleading information that it may result in a decision not to employ me as a volunteer, or if I am already volunteering, it may lead to termination of my employment as a volunteer.

Print Name: _____

Signature: _____

Date: _____